Late Charges

If you return the media items checked out too late, late charges have to be paid as follows:

after day 3: €0.50 per item
 after day 7: €1.50 per item
 after day 12: €2.50 per item

bestsellers: €0.50 per day and item

Returns

- Returns can be made to the circulation desk during the library's opening hours.
- Media items may be returned to any Bergisch Gladbach branch.

Renewals

Most materials may be renewed twice if there is no reservation on the media items

- by phone
- in person
- online (if your account is not debited)

Reservations

- We will be happy to make a reservation for you for a fee of €1 per media item.
- We will inform you by email or letter if the media item is available.

Payment

Fees and charges may be paid by EC-card or cash payment.

Opening Hours and Branches

Stadtbücherei im forum

Hauptstr. 250

51465 Bergisch Gladbach

Phone: 02202/142281

Monday 10.00 - 18.00 h
Tuesday 13.00 - 18.00 h
Wednesday 10.00 - 13.00 h
Thursday 13.00 - 18.00 h
Friday 13.00 - 19.00 h
Email: info@stadtbuecherei-gl.de

Stadtteilbücherei Bensberg

Schlossstr. 46 - 48

51429 Bergisch Gladbach

Phone: 02204/55357

Tuesday 13.00 - 18.00 h
Wednesday 10.00 - 13.00 h
Thursday 13.00 - 18.00 h
Friday 13.00 - 18.00 h
Saturday 10.00 - 13.00 h
Email: buecherei-bensberg@web.de

Bücherei in Paffrath

Borngasse 86 / IGP 51469 Bergisch Gladbach

Phone: 02202/51462

Monday 10.00 - 11.30 and 16.00 - 18.00 h Tuesday 10.00 - 11.30 and 15.00 - 18.00 h

Wednesday 10.00 - 11.30 h

Thursday 10.00 - 11.30 and 15.00 - 18.00 h Friday 10.00 - 11.30 and 16.00 - 18.00 h

Email: buecherei-paffrath@web.de

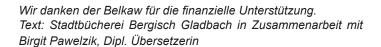
Welcome

to the

Bergisch Gladbach

Public Library











We offer

an attractive selection of media for children and adults

- Novels and nonfiction-literature
- Language-courses for self-study
- Audio books
- Music-CDs
- DVDs
- Newspapers and magazines
- E-books
 and more

Internet Use / WiFi

At our branches in Bergisch Gladbach and Bensberg we provide free use of Internet terminals and free WiFi.

Work Places

You can use computer workplaces with Microsoft Office for free.

Information Desk

We will be happy to help with your questions at the information desk.

Registration

If you want to check out material, please get registered for a library card.

- Adults may register themselves by presenting their ID card or their passport along with their certificate of residency.
- Children and youth under the age of 18 are requested to provide the consent of a parent or legal guardian and his/her signature on the registration form.
- The form is available at the circulation desk or on <u>www.stadtbuecherei-gl.de</u>

Membership Fees

There are different memberships:

Adults

1 year: €21; ½ year: €12

Family card

for 2 adults and all children in the same household:

1 year: €35; ½ year: €20

Partner card

2 adults in the same household:

1 year: €35; ½ year: €20

Day ticket

€3 for adults

Reductions are as follows:

Students and trainees, civil servants, etc. from 18-27:

1 year: €10

Social pass (Hartz IV, etc):

1 year: €6

Library Card

- The library card is valid for 1 year from date of issue.
- Your library card is non-transferable. Please keep it safe so that no unauthorized person can check out material on your name.
- Please inform us about any change in address or in case of loss of card.

Customer Account

Through the electronic library catalogue you can choose from these functions:
Renewals, reservations and check of account.

www.stadtbuecherei-gl.de

Checkout Periods

If you want to check out material, please get registered for a library card.

You can check out different media items. Please take note of our checkout periods as follows:

4 weeks:

Books, audio books, CDs, CD-ROMs, magazines, board games, console games.

Media indicated with "Gebühren" at a price of €1 or €2 per item

3 weeks:

E-books

2 weeks:

DVDs from the "Bildstelle" (film archive)

1 week:

DVDs at a price of €1 per item, bestseller DVDs at a price of €2 per item

- Please keep media clean and complete for further use.
- Please take note of the due dates on the receipt printed out at time of checkout.
- Please make sure you return the media items in time, otherwise the library will charge late charges.